



# LaoJee Corporate Services Consultants

Your affordable Qualified - Certified Accountants

**OUT-SOURCE YOUR BOOKKEEPING AND ACCOUNTING - WE WILL HELP YOU**

If you **DO NOT** have proper skills, resources, time or experience to maintain your Accounts, we strongly suggest that you seriously consider outsourcing your Bookkeeping and Accounting work to **LaoJee**. We have capable team of **professional certified Accountants** to maintain your books at minimal flat or hourly rates.

For Sole Proprietor / SME [Small Companies] we charge **flat monthly rate only as US\$100** [or equivalent to Pakistan Rupees]. For Medium and Large sized Companies we charge nominal charges in accordance with quantum of work. Kindly email us for more details at [HELLO@LaoJee.com](mailto:HELLO@LaoJee.com).



Following are details of our other **Corporate Services** as offered to our local clients:

- 1) **Tax Consultancy** (Income Tax/Sales Tax)
- 2) **Audit & Assurance Services**
- 3) **Internal Audit,**
- 4) **Forensic Audit,**
- 5) **Company/Firm Registration,**
- 6) **Stock Counts,**
- 7) **Accounts Outsourcing,**
- 8) **Online / offline Book Keeping,**
- 9) **Payroll Management,**
- 10) **SOP design & Implementation / BPR**
- 11) **IFRS Implementation**
- 12) **Feasibility Studies**

## Accounting Outsourcing Services

- Preparation of Financial Statements.
- Budget Preparation and Monitoring.
- Capex Accounting.
- Accounting and Book Keeping Services.
- Perpetual INVENTORIES.
- Outsourcing of Finance.
- Payroll Services.
- Other Agreed Upon Procedures

## Audit Services

- Internal and External Audit.
- Inventory Audit.
- Shariah Audit.
- Cost Audit.
- Corporate Governance Services.
- Maintenance of Risk Register.
- Risk Management Consulting.
- Training and Development.
- Mediation and Arbitration.

## Taxation Service

- Tax Compliance.
- Tax Planning.
- International Tax Management.
- Tax Return Preparations (Filer–Non Filer)
- Submission of Challans.
- Tax Rebates Management.
- Preparation of Tax Rebates & Refunds.
- Excise & Sales Tax Workings on Import Stage.

## Other Services

- Human Resource Consulting
- Corporate Planning Advisory
- Litigation Support
- Development of Standard Operating Procedures
- Takaful / Insurance Advisory
- Employees Retention Strategies Development
- Investment Planning
- Organizational Capacity Assessment

## MONTHLY ACCOUNTING & BOOKKEEPING SERVICE

- Setup Chart of Accounts.
- Process Sales Invoices, Purchase Bills and Expenses.
- Monthly Bank and Credit Card Reconciliations.
- Accounts Receivable Management.
- Accounts Payable Management.
- Inventory Setup.
- Payroll Processing.
- Monthly and Annual Financial Reports.
- Handle multiple clients.
- Provide hourly work reports for each client.

With team of CPAs, ACCAs, ACAs, CMAs, MBAs (Finance), CIAs, CISAs etc. we are we are fully equipped to render our best services well within time fully equipped to render our best services well within time.  
 Our rates are highly competitive / peanuts compared Industry standard rates for such services and especially very High & Exorbitant rates charged by others who are mostly non-qualified and in-experienced Accountants providing poor results.

For further details kindly send your enquiries at our email [HELLO@LaoJee.com](mailto:HELLO@LaoJee.com) to know as how we can help and assist you to grow your profitability. We hope to have a long business relationship with you.

Best Regards



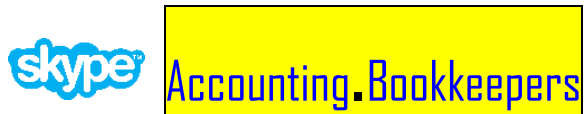
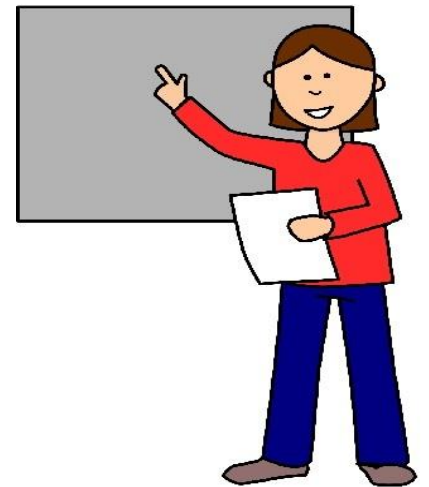
**Dr. Saleem Siddiqi**

CEO - LaoJee.com

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## VIDEO Presentation

1. [LaoJee Accounting Outsourcing Methodology](#)
2. [LaoJee Accounting Outsourcing How we do it](#)
3. [LaoJee Accounting Outsourcing Accounting Work](#)
4. [LaoJee Accounting Outsourcing Process](#)
5. [LaoJee Accounting Outsourcing Withdraw Money from Business](#)



[ Please request for Mr. Faisal - FCA, FCCA, CPA, CMA, MBA – Head of Accounts Outsourcing  
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English Profile----->

